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COMPLIANCE CALENDAR · UPDATED NOVEMBER 2026

Unlisted Public Company

Key recurring filings and meetings under the Companies Act, 2013 for an unlisted public company with a financial year ending 31 March.

When	Form / task	What it is	Who it applies to
30 April	`MSME-1`	Half-yearly return of dues to micro and small suppliers (Oct–Mar)	Companies with such dues
Within 60 days of half-year end	`PAS-6`	Reconciliation of share capital audit report (half-yearly)	Unlisted public companies
First board meeting of the year	`MBP-1 · DIR-8`	Disclosure of interest and non-disqualification	All companies
30 June	`DPT-3`	Return of deposits and outstanding loans	Companies with loans/deposits
Before AGM	`MR-3`	Secretarial Audit Report annexed to the Board's report	Public companies above Section 204 thresholds
30 September	`AGM`	Annual general meeting	All companies
Within 30 days of resolution	`MGT-14`	Filing of special resolutions and specified board resolutions	Public companies
Within 30 days of AGM	`AOC-4 (and CSR-2)`	Financial statements and CSR report	All companies
Within 60 days of AGM	`MGT-7`	Annual return, with MGT-8 certificate where required	All companies
31 October	`MSME-1`	Half-yearly return of dues to micro and small suppliers (Apr–Sep)	Companies with such dues
Through the year	`Board meetings`	At least four a year, not more than 120 days apart	All companies

DIR-3 KYC is now filed once every three years, by 30 June (Companies (Appointment and Qualification of Directors) Amendment Rules, 2025). Due dates can be extended by MCA circulars, and some filings depend on a company's size or activities. This calendar is general information, not legal advice. Contact us to confirm what applies to you.